



## INVITATION TO BID

01. The Development Academy of the Philippines (DAP), intends to apply the sum of **One Billion Seven Hundred Forty Million Pesos (P1,740,000,000.<sup>00</sup>)** being the Approved Budget for the Contract (ABC) to payments under the contract for: **“One Lot Lump Sum Contract for the Completion of Unfinished Works for the Construction of the Fourteen-Storey New Training Building, Site Development and various Site Improvements, including supply and installation of Design Fit-Outs, Furnishings, and Fixtures (DFOFF) at the DAP Conference Center in Tagaytay City–2<sup>nd</sup> Bidding”** per Invitation to Bid No. **IB25-414804-01A**. (herein referred as **“Works”**). Bids received in excess of the ABC shall be automatically rejected at bid opening.
02. The DAP now invites bids for the **Completion of Unfinished Works for the Construction of the Fourteen-Storey New Training Building, Site Development and various Site Improvements, including supply and installation of DFOFF at the DAP Conference Center in Tagaytay City–2<sup>nd</sup> Bidding**. Completion of Works is required within thirty-six (36) calendar months. Bidders should have completed, within the last ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders (ITB).
03. Bidding will be conducted through competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the IRR, otherwise known as the “New Government Procurement Act (NGPA)”.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

04. Interested bidders may obtain further information from DAP and inspect the Bidding Documents at the address given below from Monday to Friday, 9:00AM to 4:30PM.
05. A complete set of Official Bidding Documents (OBD) including electronic-copy of the Project’s Construction Plans, Technical Specifications, and prescribed Forms may be acquired by interested bidders on **15 December 2025 (Monday) to 15 January 2026 (Thursday) from 9:00AM to 4:30PM** at the address and website/s below, upon payment of the applicable fee, pursuant to the latest Guidelines issued by the GPPB, in the amount as follows:

<i>Bidders who bought the OBD in the previous failed bidding</i>	<b>Free of charge</b>
<i>New Bidder/s for the Project</i>	<b>P75,000.<sup>00</sup></b>

The OBD may also be downloaded free-of-charge from the websites of the Philippine Government Electronic Procurement System (PhilGEPS) and of the DAP. Provided that those bidders interested to participate in the procurement shall pay the applicable fee for the OBD on or before the date and time of the submission of bids set by the DAP.

06. Interested bidders can make their payments through the DAP Account as stated below in Cash, Check, or Online transfer:

❖ <i>Account Name:</i>	Development Academy of the Philippines
❖ <i>Account Number:</i>	0671-0105-40
❖ <i>Bank:</i>	Landbank of the Philippines
❖ <i>Branch of Account:</i>	Pasig Capitol Branch

Or, at DAP Cash Treasury located at Floor 3A/F, DAP Building, San Miguel Avenue, Ortigas Center, Pasig City. A scanned copy of proof of payment or proof of deposit duly certified/noted by the Bank must be emailed to the DAP's Finance Department at: [cashtreasury@dap.edu.ph](mailto:cashtreasury@dap.edu.ph) for the issuance of Service Invoice (SI). *Payment duly acknowledged by DAP Treasury Division shall be a pre-requisite to participate in the bidding.*

07. The DAP will hold a Pre-Bid Conference on **19 December 2025 (Friday) at 10:00 AM at the DAP Head Office in Pasig City**, which shall be open to all interested Bidders upon submission of a Letter of Intent (LOI) to participate through the BAC Secretariat. The LOI shall be coursed through the email of the BAC Secretariat at [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph).
08. Site visit will be done on **16 December 2025 (Tuesday) to 18 December 2025 (Thursday)**, and on **05 January 2026 (Monday) to 14 January 2026 (Wednesday), 10:00 AM to 12:00 PM / 2:00 PM to 4:00 PM**, and must be coordinated well in advance with the BAC Secretariat. Prospective bidders are encouraged to bring their technical personnel during the site visit, and only a maximum of three (3) representatives per bidder.
09. Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the office address as indicated below, on or before **15 January 2026 (Thursday) and not later than 10:00AM**. Late bids shall not be accepted.
10. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 16.
11. Bid opening shall be on **15 January 2026 (Thursday) at 10:00AM at the Floor 6B, O.D Corpuz Hall 1 and 2 at DAP Building, San Miguel Ave., Ortigas Center, Pasig City**. Bids Documents will be opened in public and in the presence of the Bidders and/or their authorized representatives who choose to attend the activity.
12. **The DAP reserves the right to reject any and all bids, declare a failure of bidding, or not**

award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without thereby incurring any liability to the affected bidder or bidders.

13. For further information, please refer to:

**RODEL D. CASTILLO**

***Officer-in-Charge, BAC Secretariat Division***

Development Academy of the Philippines

GF, DAP Bldg., San Miguel Avenue, Pasig City 1600

Telephone : (632) 8631-0921 loc. 133

BAC Secretariat email : [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph)

Website address : <https://www.dap.edu.ph>

14. You may visit the website <https://www.dap.edu.ph/invitation-to-bid/> for downloading of the OBD.

Issued this 12<sup>th</sup> day of December 2025.

*For the DAP Bids and Awards Committee:*

  
**JUNE ARVIN C. GUDOY**  
Chairperson, Bids & Awards Committee 1

\*\*\*Nothing Follows\*\*\*